

## **Gladestry Community Council**

### **Minutes of the Annual Meeting held on Monday 21 May 2018 at 7.00pm in Gladestry Village Hall**

#### Present

Mr Derrick Carrington (Acting Chairman), Ms Jane Bisby, Mr Viv Lloyd, Mr Ian Ball, Mr Gareth Croose and Mr Kenneth Waugh (clerk)

Observer: Cllr Michael Jones.

#### 1. Apologies.

Mr Melvyn Hughes and Mr Joseph Alman.

#### 2. Minutes.

Minutes of the Annual Meeting held on 15 May 2017 had been accepted at the Ordinary Meeting held on 17 July 2017.

#### 3. Matters Arising.

None.

#### 4. Chairman's Report.

In the absence of the Chairman, Mr Melvyn Hughes, Derrick gave a brief report in which he thanked: Community Councillors for their continued presence on and input to the Council during the preceding year; Cllr Michael Jones for his attendances and assistance; Bob Terry for his continuing excellent work administering the Community Website; Frank Mullin for his commitment to being the Council's local auditor, and the very informative audit report once more produced; and to the Clerk. Derrick also apologised for unavoidable missing three meeting during the year.

#### 5. Financial Report.

The Clerk referred Councillors to the end of year financial statement which showed a carry forward balance of £3680. He advised that Frank Mullin, the local auditor, had completed his work, and Councillors were given a copy of his report (appended). On the issues raised, the Clerk explained that he had now asked the bank to stop the cheque in question; had created a register of interests; and that one register of interest was still outstanding. On the second point, the Clerk reminded Councillors that they must update their register as appropriate. On the third point, the Clerk expressed his concern that, despite his best efforts, a register remained outstanding. This was especially disappointing as this issue had been led to a qualified audit result last year. Viv said that he would speak to the Councillor in question, and also remind him of the need to attend meetings.

To complete our processes. Derrick covered the Annual Governance Statement part 1 with Councillors and the Council was then able to sign-off the accounts for delivery to the external auditors.

#### 6. Election of Officers.

Viv asked if Melvyn had indicated any preference regarding continuation into his second term as Chairman. The Clerk replied that his understanding was that Melvyn was willing to continue if Councillors wished. Viv therefore proposed that both Melvyn and Derrick should remain in their current positions of Chairman and Vice Chairman respectively for the forthcoming year. Gareth seconded, and Councillors agreed with the proposal. Derrick added that he would be happy to take on the Chairmanship next year, with an elected Vice Chairman.

Gareth asked about his role as the Council's representative on the School Governing Body. The Clerk said that his understanding was that Gareth had been chosen for the full term of representation, which had some time to run yet. Gareth said that he was content with this .

#### 7. A.O.B.

There was no other business.

#### 8. Next Meeting.

The next Annual Meeting will be held on Monday 20 May 2019.

**Signed:**

**Dated:**